



**Khatra Adibasi Mahavidyalaya**

Khatra, Bankura, West Bengal

**Department of Political Science**

**Academic Audit:2018-2019**



## Academic Audit: - Department of Political Science

Period of Audit: 2018-2019

### I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Political Science E-mail: <a href="mailto:gurudasmandal2015@gmail.com">gurudasmandal2015@gmail.com</a> Phone no: 9641883619			
2	Name of the HOD, email & Mob. No.	Name: Gurudas Mandal E-mail: <a href="mailto:gurudasmandal2015@gmail.com">gurudasmandal2015@gmail.com</a> Phone no: 9641883619			
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Prof. Alope Bhowmik E-mail: <a href="mailto:aloke.b05@rediffmail.com">aloke.b05@rediffmail.com</a> Mobile No: 9475623715			
4	Year of Establishment/ Year of Affiliation	1979			
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016			
6	UGC Recognition (2F & 12 B)	YES			
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m. (Monday to Saturday)			
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: <b>(Annexure 1)</b>	Govt. Approved Sanctioned teaching post		Present strength	
		Full time Teacher:		00	
		Govt. approved SACT:		00	
		Guest Lecturer:		01	
		<b>No. of Political Science Programme Students</b>	<b>Year</b>	<b>2<sup>nd</sup> Semester</b>	<b>4<sup>th</sup> Semester</b>
9	Course wise & Year wise <b>enrolled</b> Students- strength particulars	18-19	13	04	02
	Course wise & Year wise <b>passed</b> Students- strength particulars	18-19	13	04	02

^ Passed in



II-CURRICULAR ASPECTS (with Attachments)	Statement	Impression/ Recommendation/ Remark by Academic Advisors	Status
1 Departmental Annual Curricular Plans	<p>The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (<b>Annexure 2</b>). Departmental meeting regarding the distribution of the syllabus and routine of 1<sup>st</sup>, 3<sup>rd</sup> Semester &amp; Part-III was held on 22/07/2018. Departmental meeting regarding the distribution of the syllabus of 2<sup>nd</sup> &amp; 4<sup>th</sup> Semester was held on 03/01/2019. PO, CO &amp; PSO were also formulated (<b>Annexure 3</b>).</p>		
2 Departmental Activities and Records of students' and Teachers' participation for the Academic Year	<p>Every activity is recorded such as Departmental teacher's meetings, Departmental seminars, Syllabus module, student seminars, Class Tests, Meetings of committees related to Parent-student-teachers formed by the department, etc. Departmental meetings were held on 22/07/2018 and 03/01/2019. Internal examination Assignment programme and Honours students of 1<sup>st</sup> &amp; 3<sup>rd</sup> Semester were held on and from 24/09/2018-29/09/2018. Internal examination Assignment programme and Honours student of 2<sup>nd</sup> &amp; 4<sup>th</sup> Semester students was held on and from 25/03/2019-03/04/2019. (<b>Annexure-4</b>)</p>		
3 Add-on/Certificate Courses completed during Academic Year	NIL		
4 Plan for introduction of new Add-on/Certificate Courses in Academic Year	NIL		
5 Coverage of Syllabus (Average Percentage)	<p>Syllabus is covered for all courses of UG program within the stipulated time period. In each semester 60-70% syllabus is completed because of lack of available teacher. 1<sup>st</sup> semester in CBCS system under Bankura University and Part-II &amp; III classes began on 28/07/2018. 2<sup>nd</sup> semester classes began on 21/03/2019, classes were dissolved on 22/06/2019.</p>		
6 Maintenance of Student Attendance Registers	Day to day attendance is recorded in the Student Attendance Registers.		
7 Feedback forms on Mentorship from students	Yes		





III - TEACHING, LEARNING & EVALUATION (with Attachments)	Statement	Impression / Recommendation / Remark by Academic Advisors	Status
1 Teaching Diaries & Plans in the Prescribed Formats	Record of Plan of Action and Achieved of each session is well maintained by the department.		
2 Co-Curricular Activities (Departmental Level)	Students of the department participated in different cultural programmes held in the college in the session 2018-2019.		
3 Degrees offered	UG programs are run by the department.		
4 Conduct of Internal Examinations-continuous assessment & Mid-Term Test	Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce. Internal examination Assignment programme and Honours students of 1 <sup>st</sup> & 3 <sup>rd</sup> Semester were held on and from 24/09/2018-29/09/2018. Internal examination Assignment programme and Honours student of 2 <sup>nd</sup> & 4 <sup>th</sup> Semester students was held on and from 25/03/2019-03/04/2019.		
5 Remedial Classes	Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special attention. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-analysis and better understanding of the subject.		
6 Record of Mentoring of students by teachers	Record of mentoring of students by teacher could not maintained properly by the department because of lack of available teacher.		
7 Result Analysis	Result analysis is done according to the result sheet provided by the University ( <b>Annexure 5</b> ). After critical analysis of the results, the students are advised about how to improve in the University examination.		




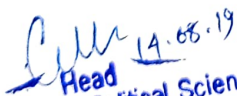
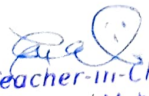
IV - RESEARCH AND CONSULTANCY (with Attachments)		Statement						Impression / Recommendation / Remark by Academic Advisors			Status	
1	No. of Research Guides in the Department	Nil										
2	No. of Faculty registered for Ph.D.	Nil										
3	Number of Major/Minor/Other Research Projects	Major		Minor		Others						
		Nil		Nil		Nil						
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)	International		National		State Level						
		Nil		Nil		Nil						
5	Number of Papers Presented in Academic year 2018-2019 (International/National/State Level Conference) (attach details)	International		National		State Level						
		Nil		Nil		Nil						
6	Number of Books Published in Academic year 2018-2019 (Single Author/Co Author) (attach details) ***	As a Single Author			As a Co-Author							
		Nil			Nil							
7	Number of Book Chapters Published in Academic Year 2018-2019	Nil										
8	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [ I – International, N – National, S – State Level]	Seminars			Workshops			Training Program				
		I	N	S	I	N	S	I	N	S		
		Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil		
9	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)	Seminar		Workshop		Exhibition		Project				
		Nil		Nil		Nil		Nil				
10	Record of Consultancy in Academic year (attach details)	Nil										
10	Record of MOUs in Academic year (attach details)	Nil										



V - EXTENSION ACTIVITIES (with Attachments)		Statement	Impression / Recommendation Remark by Academic Advisors	Status
1	Record of Subject/Department Related Extension Activities (attach details)	NIL		
2	Field Visit (attach records)	NIL		
3	Industry Visit (attach records)	NIL		
4	Any Other Club (attach records)	NIL		
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	NIL		

**Recommendation/Suggestions by Academic Advisors**

Suggestions for improvement /progress of the department		Sheet attached	
1		Signatures of Academic Advisor with designation	Seal
2		1  Principal Onda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura	
		2	
3		3	

Signature of the HOD with date   Head Department of Political Science Khatra Adibasi Mahavidyalaya
Signature of the Teacher-in-Charge with date   Teacher-in-Charge Khatra Adibasi Mahavidyalaya Khatra :: Bankura 14.08.2019


  
 Coordinator  
 IQAC  
 Khatra Adibasi Mahavidyalaya  
 Bankura



**Declaration by the Principal**

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:

  
14.08.2019  
*Signature of the Teacher-in-Charge*  
*Teacher-in-Charge*  
Khatra Adibasi Mahavidyalaya  
Khatra :: Bankura

Annexure 1:

**Staff Pattern of Department of Political Science**





Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Gurudas Mandal	M.A	Guest Lecturer	Western Political Thought, Local Politics, Rural Administration	3 Years as (Guest Lecturer)	Nil

**Annexure 2:**

## Syllabus Module

[https://kamv.ac.in/dept\\_catg/1715422239\\_Political%20Science%20Programme%20Outcome%202018-19.pdf](https://kamv.ac.in/dept_catg/1715422239_Political%20Science%20Programme%20Outcome%202018-19.pdf)

**Annexure3:**

### Course Outcome and Programme Outcome (CO, PO)

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in Political Science Programme under Bankura University (w.e.f. 2018):

[https://kamv.ac.in/co\\_po/1715422193\\_Political%20Science%20Programme%20Outcome%202018-19.pdf](https://kamv.ac.in/co_po/1715422193_Political%20Science%20Programme%20Outcome%202018-19.pdf)

**Annexure-4**

### Internal Assessment Date:

[https://kamv.ac.in/old\\_site/Notice/content/img277.pdf](https://kamv.ac.in/old_site/Notice/content/img277.pdf)

(1<sup>st</sup> & 3<sup>rd</sup> semester Hons)

[https://kamv.ac.in/old\\_site/Notice/content/img278.pdf](https://kamv.ac.in/old_site/Notice/content/img278.pdf)

3<sup>rd</sup> Semester Programme

[https://kamv.ac.in/old\\_site/Notice/content/img279.pdf](https://kamv.ac.in/old_site/Notice/content/img279.pdf)

1<sup>st</sup> Semester Programme

[https://kamv.ac.in/old\\_site/Notice/content/scan0003.pdf](https://kamv.ac.in/old_site/Notice/content/scan0003.pdf)

2<sup>nd</sup> & 4<sup>th</sup> semester Hons.

[https://kamv.ac.in/old\\_site/Notice/content/img468.pdf](https://kamv.ac.in/old_site/Notice/content/img468.pdf)

(2<sup>nd</sup> & 4<sup>th</sup> semester programme)

**Annexure 5:**

### Result Analysis of 2018-2019



**Result Analysis of Political Science Department 2018-2019:**



<b>Name of the Course/programme</b>	<b>Total No. of Students Appeared</b>	<b>Total No. of Students passed</b>
<b>U.G. 1<sup>th</sup> Sem Programme</b>	<b>22</b>	<b>04</b>
<b>U.G. 2<sup>nd</sup> Sem Programme</b>	<b>13</b>	<b>13</b>
<b>U.G. 3<sup>rd</sup> Sem Programme</b>	<b>07</b>	<b>01</b>
<b>U.G. 4<sup>th</sup> Sem Programme</b>	<b>04</b>	<b>04</b>
<b>B.A. Part-III</b>	<b>02</b>	<b>02</b>